

Arts and Sciences Curriculum Subcommittee Meeting Minutes 10/19/11

Present: Howook Chang (HC), Nimmi Sharma (NS), Ruth Rollin (RR), Mark Jackson (MJ), Adele Miller (AM), Robert Wolff (RW), Mark Jones (MJ), Zdravko Markov (ZM), Mary Erdmans (ME), Chris Pudlinski (CP), Betsy Dobbs-McAuliffe (BDM), Jakub Kazek (JC), Nara Mijid (NM), Lisa Frank (LF), Marianne D'Onofrio (MD), Lauren Purdue (LP), Paul Karpuk (PK), Eleanor Thornton (ET), Jerry Butler (JB), Carlotta Parr (CP), Steve Watton (SW), Don Adams (DA).

Meeting Chaired by DA.

Meeting called to order 3:15pm.

Approval of Minutes from meeting of 4/20/11: Moved, 2nd, approved

Approval of Minutes from meeting of 9/21/11: Moved, 2nd, approved

New Business

Agenda Item #1. Change of bylaws to include guidelines for approval of FYS topics. Moved, 2nd, approved.

Agenda Item #2. Discussion of proposed changes to catalog. Proposal includes making transition to yearly catalog, removal of information that is duplicated by websites of Bursar's, Registrar's and Financial Aid offices to avoid outdated information and discrepancies between sources, and blending of undergraduate and graduate catalogs.

RW pointed out that NEASC would probably need to approve the merging of graduate and undergraduate catalogs to ensure that distinctions between grad and undergrad courses/curricula are maintained; DA noted that the intent would be to separate the two into separate tabs.

DA noted general agreement and urged members to address questions and concerns to him.

Items 1-21 ACP courses – Addition of advanced practicum and other courses, revision of Master's curriculum to include new courses and addition of Doctoral curriculum. Rep'd by RR. DA raised the concern that existing faculty would be stretched too thin. RR explained that the changes had been discussed with the Dean, and that she was in favor of the changes. One extra faculty line has been made available to cover the classes to be taught at CCSU, and the majority of changes involved clinical practicums meaning that the additional load would largely be borne by faculty at partner institutions. CP asked if there was any need to have CCSU faculty monitoring of outside training, to which the answer was negative. It was affirmed that sufficient faculty credit was available for the increased load for review of larger number of portfolios. RR pointed out that the program was already running and the additions were being made to introduce higher-level courses. Other required resources are limited to acquisition of three new online journals, which the library appears able to accommodate. No additional lab resources would be required, since practicums would be housed at partner hospitals.

Motion to defer items 1-21 to GS. 2nd, passed.

Item 28. Revision of BS program in English. ENG representative was not present at SEPS meeting, so item was tabled. Automatically tabled for A&S.

Items 29-34. Humanities and International Studies changes. Intended to expand offerings @ 300 level for IS. Change in numbering of existing HUM courses to match IS courses, addition of 1 new course and crosslisting HUM courses as IS.

Motion made, 2nd to consider as package. Passed.

Item 35. MIS201. Removal of "not open to CS majors", to allow CS majors to take course. CS majors may wish to take intro MIS course, in many cases to permit MIS minor. Little overlap between courses as CS201 is more skills-oriented while MIS course is more conceptual.

Motion to approve, 2nd. passed.

Item 36. P&ES Rep'd by NS. Remove prerequisites for course, since they seem unnecessary; instructor covers all prerequisites in course, so "permission of instructor" means that all requests for POI have generally been approved.

Motion to approve, 2nd. Passed.

Items 37, 38. Addition of D designation to appropriate courses (per instructor's discretion). Motion to approve together, 2nd. Passed.

Item 39. Addition of D designation. Move to approve, 2nd. Approval of D designation approved via workshop (chaired by

instructor). Passed.

Item 42. SOC399. Formalizing SOC book club as course vs. independent study (as done in past). Moved to approve, 2nd. Discussion: what would happen if there is less demand in future? Can still be held as independent study as before. Open to non-majors? Yes. What makes it SOC? Perspectives used in course and fact that a book club is inherently a sociological exercise.

Passed.

Item 46. SOC490. Condensation of SOC490/491 into single 4 credit course; deemed that seminar component (SOC491) didn't warrant separate 3 credit course. Department will wait to delete 491 to accommodate needs of current majors.

Moved to approve, 2nd. Passed.

Items 41, 41, 43-45, 47, 48. Program change (48) and associated course changes to concur. Rethinking capstone course as series of skill-oriented courses to ensure earlier coverage of key skills in sociological research methods. DA suggested that program description be clarified by collecting various courses under headings: Core Courses, Advanced Methods and Capstone. SOC499 added as revised capstone. Number of credits balanced by removal of (largely unused) 200 level classes, total changes from 39 to 38.

Credit increase due to addition of research component in courses, requiring more individual one-on-one time with faculty. SOC210 will be deleted at later date.

Motion to approve as package, 2nd. Passed.

Meeting adjourned 4:20 pm.

Respectfully submitted,

Steve Watton, Secretary. 11/1/11